



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

January 27, 2015

Sandra Froiland
620 9th Ave No
Clear Lake, IA 50482

Dear Child Care Provider,

This letter is in regards to the 1/22/15 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1) Conditions in the home are safe, sanitary, and free of hazards. (*Secure fire arms and railroad gate. Safety plan attached.*)

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child. (*Medications need to be inaccessible.*)

☐ 110.5(1)h A safe outdoor play area is maintained in good condition throughout the year. (*Railroad hazard will have gate secured by 5/15/15.*)

☐ 110.5(1)j Emergency and disaster plans for fire and tornado are written and posted by primary and secondary exits. (*Need to be posted at both exits.*)

☐ 110.5(1)j The plans shall clearly map building evacuation routes in case of fire, a safe place indoors in case of tornado, and flood shelter areas. (*Need to update tornado plan to go to basement as it is the safest place, discontinue use of the bathroom for this purpose.*)

☐ 110.5(1)o Nonsmoking signs posted at every entrance of the home and in every vehicle used to transport children. Signs include telephone # for reporting complaints, and www.iowasmokefreeair.gov. (*Need at second exit.*)

☐ 110.5(2)b Two hours of approved child abuse and neglect mandatory reporter training (and every 5 years thereafter.) (*Need on file.*)

☐ 110.5(2)b Certification by an approved trainer/organization in infant and child first-aid that includes mouth-to-mouth resuscitation. Certification will be maintained throughout period of registration. If they are unable to locate first aid training that

includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR. *(Need on file.)*

☐ 110.5(2)b During the first year of registration – 12 hours of approved training. At least six hours shall be in a group setting. Two of the twelve hours must be health and safety training. A specific training shall not be used to meet requirements more than one time every five years. *(Need on file.)*

☐ 110.5(2)d A completed DHS Criminal History Record Check, form B, 595-1396. *(Need to make application to approve.)*

☐ 110.5(2)d A completed Request for Child Abuse Information, form 470-0643 *(Need to make application to approve.)*

☐ 110.5(2)d A physician's signed statement of health of at the time of employment and at least every three years thereafter. *(Rick)*

☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually. *(One)*

☐ 110.9(3)c Minimum of two direct exits to the outside from the main floor. *(Second exit must be cleared to exit in an emergency.)*

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur after the 45 day time period has elapsed.

I emailed Central Registration to have them send you an application to get Rich approved as a sub. Let me know if you have not received within one week.

Please do not hesitate to contact me at DHS at 641-421-1219 if you have any questions regarding this letter.

Sincerely,

Amanda Nash
Social Worker II

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 641-424-9559.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://dhs.iowa.gov/sites/default/files/CC_Professional_Development.pdf and you can sign up for training at <http://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).